

# STATEMENT OF WORK

## 1.0 SCOPE

The Biosciences Division, Code 235, maintains a collection of marine mammals used for fleet support, research and development projects. These marine mammals require a constant high quality varied food ration obtained from multiple international sources.

## 2.0 APPLICABLE DOCUMENTS

- (a) 50 CFR chapter 11 and FED STD – 369
- (b) Code 235 fish HACCP Plan
- (c) Code 235 fish sampling reports for capelin, herring, smelt

## 3.0 TECHNICAL REQUIREMENTS

The contractor shall provide technical support to the Division's fish procurement program and shall assist management on issues relevant to the fish procurement program. Requirements include, as a minimum, the following:

### 3.1

The contractor shall provide input to the Biosciences Division fish procurement plan. The input shall include suggested species procurement, storage and transportation logistics information.

### 3.2

The contractor shall be responsible for fish deliveries to SSCSD every three weeks. The deliveries shall include loading and off-loading a Public Works Center (PWC) refrigerated truck both at the Biosciences Division fish storage freezer (located at Marine Corps Recruit Depot, MCRD) and SSCSD designated fish houses.

### 3.3

The contractor shall be responsible for tracking inventory stock including: inventory of two on-site freezers to determine species and amounts to be delivered, inventory of MCRD freezers and usage amounts on a monthly basis.

### 3.4

The contractor shall inspect all fish plants and processing facilities IAW Para 3.0. Inspections are to occur annually at the time of production for capelin, smelt and herring and when possible for all other species. All processing facilities shall be inspected at least annually with inspection reports forwarded to SSCSD veterinary staff.

#### 4.0 **DELIVERABLES**

The contractor shall provide deliverables in accordance with the attached Contract Data Requirements List (CDRL), DD Form 1423.

#### 6.0 **OTHER**

##### 6.1 Travel

Travel is required to complete the technical tasks required above. All travel shall be reviewed by the Technical Coordinator, joann.flavin@navy.mil; before commencement of travel. The following travel is planned and expected:

Destination	Duration (days)	Trips	No. of People
Iceland	7	2	1
Vancouver, BC	7	2	1

##### 6.2

Material. Miscellaneous material purchases are authorized NTE \$2000.

##### 6.3

Place of Performance. SSC SD, MCRD and various military bases in San Diego.

##### 6.4

Technical Point of Contact. Technical point of contact for this effort is Jo Ann Flavin, 23504, (619) 553-5388/fax 553-2678, email joann.flavin@spawar.navy.mil